



APPLICATION STEP 1 CHEAT SHEET

January 12, 2023 8am | [BigShouldersFundSGO.org](https://www.bigshouldersfundsgo.org)

Quick Tips

- The application is mobile friendly. Find a location with the fastest internet possible.
- If using a computer, the application works best with the Google Chrome browser.
- Do NOT use a web translator. The application is translated in Spanish.
- The Eligibility Test, Page 1, will grant you your Official Date-Time Stamp. You MUST hit next, and continue to complete the full 5-page application in one sitting IN ORDER TO SAVE YOUR DATE TIME STAMP.

Information needed to complete your Big Shoulders Fund Tax Credit Scholarship Application

(Complete this Cheat Sheet and bring with you when you fill out your online application.)

1 - Email address: _____

2 – County you live in: _____

- Big Shoulders Fund serves the following counties: Cook, Boone, Carroll, DeKalb, DuPage, Joe Daviess, Kane, Kendall, Lake, Lee, McHenry, Ogle, Stephenson, Winnebago

3 - Number of people in your household: _____

- Household members are “all people living together in a room or group of rooms in a housing unit.”
 - This may include grandparents or other individuals living with you.
 - This does *not* include individuals, such as grandparents, for whom you financially support, but do not live with you.
 - This includes college students who may not live with you full time, but that you financially support.

4 - Household Income: _____

- Include income of ALL adults (18 years and over)
- Household income equals your Adjusted Gross Income (AGI) found on line 11 of your 2021 or 2022 Federal 1040 Tax Return. You must enter the exact dollar amount (without dollar signs, commas, or decimals)
- If you do not file a Federal tax return, enter total income received: including all W-2s, 1099s, SNAP or SSI benefits, and any cash income received

5 - School District that you live in: _____

- Find your Public School District at <https://www.isbe.net/Pages/PublicSchoolDistrictLookup.aspx>
- If you live in Chicago your school district is *City of Chicago SD 299* (which will be the first option on the application dropdown menu)

6 - Non-public School of Choice: _____

- To locate a school see our website: <https://www.bigshouldersfundsgo.org/how-to-apply>

6 – Children who received a Tax Credit Scholarship in 2022-23: _____

- Be sure to indicate if your child received a Tax Credit Scholarship for the 2022-23 school year.
- Only children who received a Tax Credit Scholarship from another SGO (not Big Shoulders) must provide proof of award in Application Step 2. Contact your school to verify your status.

See our website <https://www.bigshouldersfundsgo.org> for an Application Tool-Kit including a sample application and additional FAQs.

Save these email addresses to your address book to ensure you receive all communications:
SGOproc@bigshouldersfund.org & SGOapp@bigshouldersfund.org