

**EARLY CHILDHOOD** 

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Dear Early Childhood Girls' Parents, שיחיו

At Joan Dachs Bais Yaakov – Yeshivas Tiferes Tzvi Early Childhood, we value parent-teacher communication. Parent-Teacher Conference Night is an important venue in order to accomplish this goal.

To accommodate the large number of parents, we will once again be having two conference nights this year, **Tuesday November 18**<sup>th</sup> and **Tuesday November 25**<sup>th</sup>. Conferences will be held, אי"ה, at 6106 N. California Ave. **Parents may choose either night to conference with their children's teachers.** Parking will be available across the street at the Clinton Parking lot. Appointments will be scheduled in 10-minute intervals.

To make scheduling more efficient, we are offering 2 options:

- Please call Mrs. Devora Goldstein at ext. 507 to schedule the appointments for your child with their Moros and Teachers.
- Visit jdbyytt.org/nursery-ptc to schedule your appointments on your own.

Appointments may be scheduled between Tuesday, November 11<sup>th</sup> and Monday, November 17th. Appointments will be scheduled on a first come first served basis.

Please do not call the school office on the day of conferences. NO ADDITIONAL APPOINTMENTS WILL BE SCHEDULED AT THAT TIME. We look forward to sharing this important evening with you.

Mrs. Shelley Cardash Early Childhood Director



## To register for Early Childhood Conferences online, please follow the steps below:

- To get started visit jdbyytt.org/nursery-ptc
- Log in with your username and password.
  - Your username is the mother's first name followed by the last name without a space (i.e. estherklein). Please note: If the mother has two names, the username only uses the first and last name.
  - Your password is JDBYptc
  - When you log in with your credentials, your children and children's teachers will be linked.
- Please consent to receive emails from PTC Wizard (They will email the schedules and any notifications).

## Now you are ready to schedule your conferences.

## Please follow the steps below:

- Click the <u>Add a Meeting</u> button.
- Click on Early Childhood Conferences.
- You will then see your child's teacher listed.
- In the top right corner, you will see a drop down with the two dates of conferences. Click on your preferred conference day.
- Click your child's teachers with whom you would like to meet, then click continue.
- Choose the times available for your child's teacher (the teachers are listed on top of the column)
- Choose all the meetings and then click continue.
- Your conferences have been set, and a confirmation email will be sent.