בס"ד

To register for Early Childhood Conferences online, please follow the steps below:

- To get started visit jdbyytt.org/nursery-ptc
- Log in with your username and password.
    - Your username is the mother's first name followed by the last name without a space (i.e. estherklein). Please note: If the mother has two names, the username only uses the first and last name.
    - Your password is JDBYptc
  - When you log in with your credentials, your children and children's teachers will be linked.
- Please consent to receive emails from PTC Wizard (They will email the schedules and any notifications).

Now you are ready to schedule your conferences.

Please follow the steps below:

- Click the *Add a Meeting* button.
- Click on Early Childhood Conferences.
- You will then see your child's teacher listed.
- In the top right corner, you will see a drop down with the two dates of conferences. Click on your preferred conference day.
- Click your child's teachers with whom you would like to meet, then click continue.
- Choose the times available for your child's teacher (the teachers are listed on top of the column)
- Choose all the meetings and then click continue.
- Your conferences have been set, and a confirmation email will be sent.